

**Memorandum of Understanding
Between Texas A&M University
And the City of College Station**

This memorandum of understanding initiates an agreement between Texas A&M University and the City of College Station to facilitate mutual support of each organizations 800 MHz radio system. The purpose of this agreement is to establish a backup system for both the University and the City that will:

1. Provide operational support for each party by using the other parties system in the event that either system fails.
2. Provide program compatibility between the two systems that will allow ease of use for employees that support both on and off campus support, such as the College Station Police and Fire Services and TAMU University Police.
3. Allow switching between the two systems, by the users of the radio system, to cover dead zones in either system.

This agreement will provide mutual benefit for both parties and it is intended that there will be no monies exchanged as a part of this agreement. The provisions of the understanding are as follows:

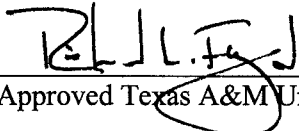
1. The City of College Station will add four repeaters to the TAMU 800 MHz radio system in the 820 MHz frequency range.
2. TAMU will add two repeaters to the City of College Station 800 MHz radio system in the 806 MHz frequency range.
3. The City of College Station will establish 806 frequencies as their control channels thus allowing TAMU to remain on their existing channels pending FCC approval.
4. Each party will keep their respective equipment under their own inventory and will pay for their own maintenance agreements.
5. Each party will provide the other suitable space, power, and air conditioning to properly support the equipment. Future space requirements for additional equipment can be requested as needed.
6. Each party will provide the other appropriate access to the others facilities as is necessary for maintenance and inventory control purposes. This access can be escorted if so desired. Each entity will provide remote 24 hour security and system alarming to their

respective sites. Alarms for the City of College Station shall be remotely monitored and reported to the Utility Dispatch Center. Alarms for Texas A&M University shall be remotely monitored and reported to the Physical Plant Radio Room. Alarms shall be reported to the respective entity within one hour of occurrence.

7. Talk groups will be coordinated between the two systems to allow transparent communications on the others system in the event of a total outage of either system. Texas A&M University will use talk groups 800001 – 801999. The City of College Station will use talk groups 802001 – 804094. All talk groups will be propagated through both systems. All new emergency talk groups (fire, police and ambulance) will be faxed to the other party, installed and verified within 24 hours. All new non-emergency talk groups will be installed and verified within 5 working days. Texas A&M University and the City of College Station will work together to attempt to establish a communications link that would automate the information transfer process.
8. System Que priorities will be installed as follows:
 - Priority 1 – Reserved by Motorola for radio system operation.
 - Priority 2 – Emergency services (Police, Fire, Ambulance).
 - Priority 3 – is available for future allocation as needed.
 - Priority 4 – Services in support of emergency (System Safety).
 - Priority 5 – is available for future allocation as needed.
 - Priority 6 – Maintenance, Critical (Utilities, Telecommunications).
 - Priority 7 – is available for future allocation as needed.
9. A talk group will become the “property” of a department either within the University or the City. Once a talk group is established it cannot be installed within a radio outside of that department without written permission of the department “owning” the talk group. Authorization will require Department Head or delegated approval.
10. All of the TAMU radios will operate on the TAMU system as their primary system and all City of College Station radios will operate on the City System as their primary system. All radios can use either system in the event of a system failure. Upon the restoration of the

system an all radios Broadcast message will be transmitted by the base station notifying all radios to revert to normal operation. Any emergency (priority 2) radios can use either system during normal activity if the radio coverage at the point of operation is not considered to be serviceable on one system but is on the other. This would include areas such as the basement of many buildings on campus.

11. These backup services shall be considered to be in the best interest of both institutions and the benefit of the redundancy offered to each shall be considered suitable restitution. No funds will be transferred as a result of this agreement.
12. In the event that either institution shall in the future decide to offer additional services such as maintenance agreements on the radios, these services can be offered to the other at a reasonable cost to be negotiated under this agreement.
13. Installation of future equipment shall remain the responsibility of the respective entity.
14. Failure to honor these commitments shall render this agreement null and void. Both the City of College Station and Texas A&M University shall reserve the right to terminate this agreement with 60 days written notice.
15. This agreement will be good for a period of five years from the date of approval. It can automatically be extended at the end of the five years with written notification at least 60 days prior to the termination of the agreement.



Approved Texas A&M University

1-27-01

Date

Approved City of College Station

Date

APPROVED:
CITY OF COLLEGE STATION

BY: _____
Thomas E. Brymer, City Manager

Date

APPROVED:



City Attorney

2-16-01

Date

Director of Fiscal Services

Date